

2024 Current Fiscal Year Report: National Technical Information Service Advisory Board

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1. Department or Agency

Department of Commerce

2. Fiscal Year

2024

3. Committee or Subcommittee

National Technical Information Service
Advisory Board

3b. GSA

Committee No.

364

4. Is this New During Fiscal Year?

No

5. Current Charter

06/29/2023 06/29/2025

6. Expected Renewal Date

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

N/A

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

Not Applicable

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

Statutory (Congress Created)

12. Specific Establishment Authority

Section 212 (c) 15 U.S.C.
3704(b)(c)(1)

13. Effective Date

10/24/1988

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

Scientific Technical Program
Advisory Board

16a. Total Number of Reports

No Reports for
this Fiscal Year

17a. Open

0

17b. Closed

0

17c. Partially Closed

0

Other Activities

0

17d. Total

0

Meetings and Dates

No Meetings

	Current Next	
	FY	FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$0.00	\$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

The primary purpose of the Board is to bring members' expertise to bear on the major financial, strategic, marketing and operational issues affecting NTIS' ability to meet the needs of its customers. To accomplish this purpose, the Board meets several times each year with senior NTIS staff to review and discuss current developments and plans for future endeavors. The Board provides advice on a broad range of NTIS issues, including pricing, new products and services, and strategic objectives.

20b. How does the Committee balance its membership?

By law, members of the Board are to be experienced in using or providing technical information. Each Board member is directly involved in one or both of these activities at a senior level in his/her organization.

20c. How frequent and relevant are the Committee Meetings?

The Board has met two times in past years, a frequency appropriate to the Board's purpose. Fewer meetings would make it difficult for members to stay on top of issues on which their advice is desired. Greater frequency, while valuable to NTIS, would be an imposition on both the members and their organizations.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

Through the Board, NTIS has the opportunity to gain consistent advice and guidance from independent, customer centered individuals who are familiar with NTIS and who have expertise in both technical information and business operations. This seems to be precisely the role for which an advisory board is ideally suited.

20e. Why is it necessary to close and/or partially closed committee meetings?

N/A

21. Remarks

Board recommendations may require additional investigation prior to adoption.

Designated Federal Officer

Elizabeth Shaw DFO

Committee Members	Start	End	Occupation	Member Designation
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Burciaga, Aaron	03/25/2022	03/24/2025	Retired; Consulting	Special Government Employee (SGE) Member
Chan, Kitty	06/28/2022	06/27/2025	Professor	Special Government Employee (SGE) Member
Gaddam, Ajit	05/25/2019	03/24/2025	CTO	Special Government Employee (SGE) Member
Trent, Stoney	04/28/2023	04/27/2026	Professor	Special Government Employee (SGE) Member
Zavala, Diana	03/25/2022	03/24/2025	Executive	Special Government Employee (SGE) Member

Number of Committee Members Listed: 5

Narrative Description

The Board brings its collective experience in the information industry and academia to bear in advising NTIS on its Strategic Plan and initiatives.

What are the most significant program outcomes associated with this committee?

	Checked if Applies
Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

The collective knowledge of the Board results in advice and analysis that would cost substantially more than 100K if performed by a paid consultant(s).

What is the approximate Number of recommendations produced by this committee for the life of the committee?

69

Number of Recommendations Comments

The Board generally provides its recommendations and comments informally at Board meetings. These will be reflected in the minutes. FY recommendations are included in the Board's annual report.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

4%

% of Recommendations Fully Implemented Comments

N/A

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

96%

% of Recommendations Partially Implemented Comments

Initial review and assignment occurred; however, the recommendations require further investigation and review by the new NTIS Director joining the bureau on Oct 23, 2023.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Agency feedback is provided at the board meetings, annual reports and meeting minutes. The meeting minutes and annual reports are available to the public on the NTIS website.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

In response to Board guidance, NTIS developed the National Technical Reports Library and Federal Science Repository Service as new subscription products. NTIS implemented the Public Access National Technical Reports Library as recommended by the Board.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>

Publications



Other



Access Comments

N/A