2024 Current Fiscal Year Report: Maine Advisory Committee

Report Run Date: 03/29/2024 02:29:42 PM

1. Department or Agency	2. Fiscal Year
Commission on Civil Rights	2024

3. Committee or Subcommittee	3b. GSA Committee No.
Maine Advisory Committee	271

4. Is this New During Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
No	01/30/2023	01/30/2025	

8a. Was Terminated During FiscalYear?	8b. Specific Termination Authority	8c. Actual Term Date
No	42 U.S.C. 1975	

9. Agency Recommendation for Next FiscalYear	10a. Legislation Req to Terminate?	10b. Legislation Pending?
Continue	Not Applicable	Pending

11. Establishment Authority Statutory (Congress Created)

12. Specific Establishment Authority	13. Effective Date	14. Commitee Type	14c. Presidential?
42 U.S.C. 1975	09/09/1957	Continuing	No

15. Description of Committee Non Scientific Program Advisory Board

16a. Total Number of Reports	No Reports for this FiscalYear

17a. Open 7 **17b. Closed** 0 **17c. Partially Closed** 0 **Other Activities** 0 **17d. Total** 7

Meetings and Dates

Purpose	Start	End
The purpose of the meeting is to discuss next steps related to their report and Committee term.	10/12/2023	10/12/2023
The purpose of the meeting is to discuss next steps.	11/09/2023	11/09/2023
Briefing convened to hear testimony on the barriers to fully funding Maine’s public defense services.	12/14/2023	12/14/2023

Planning meeting on the barriers to fully funding Maine's public defense services.	01/11/2024 - 01/11/2024
plan meeting	02/08/2024 - 02/08/2024
plan meeting	03/14/2024 - 03/14/2024
final plan meeting	04/11/2024 - 04/11/2024

Number of Committee Meetings Listed: 7

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	$0.00	$0.00
18a(2). Personnel Pmts to Federal Members	$0.00	$0.00
18a(3). Personnel Pmts to Federal Staff	$0.00	$0.00
18a(4). Personnel Pmts to Non-Member Consultants	$0.00	$0.00
18b(1). Travel and Per Diem to Non-Federal Members	$0.00	$0.00
18b(2). Travel and Per Diem to Federal Members	$0.00	$0.00
18b(3). Travel and Per Diem to Federal Staff	$0.00	$0.00
18b(4). Travel and Per Diem to Non-member Consultants	$0.00	$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	$0.00	$0.00
18d. Total	$0.00	$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

The Committee accomplishes its purpose through information-gathering activities to include fact-finding activity, public briefing, and the solicitation of a broad cross-section of viewpoints about civil rights issues in its state and then reports on its findings and recommendations to the Commission.

20b. How does the Committee balance its membership?

Consideration is given to a cross-section of those directly affected, interested, and qualified as appropriate to the nature and functions of the Committee. No person is denied an opportunity to serve because of race, age, sex, religion, national origin, or disability. Members include individuals with a demonstrated interest in the civil rights issues of color, race, religion, gender, age, disability, national origin, and voting rights. Membership is fairly balanced in terms of the points of view represented and the functions to be performed, and both major political parties are represented.

20c. How frequent and relevant are the Committee Meetings?

Depending upon resources, Advisory Committees are encouraged to meet at least four times each year and more often, if possible.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

Congress has directed the Commission to establish at least one Committee in each state, the District of Columbia, and the five U.S. territories. The Committees compose a unique network of diverse citizens who enable the Commission to carry out its advisory purpose.

20e. Why is it necessary to close and/or partially closed committee meetings?

No meetings were closed or partially closed.

21. Remarks

Costs attributed to this Committee are the Commission's share of allocated costs for all Committee activity.

Designated Federal Officer

Mallory Trachtenberg Civil Rights Analyst

Committee Members	Start	End	Occupation	Member Designation
Chitam, Mufalo	04/17/2020	04/16/2024	Executive Director	Special Government Employee (SGE) Member
Drew, Gia	04/17/2020	04/16/2024	Program Director	Special Government Employee (SGE) Member
Jones, Judith	08/06/2013	04/16/2024	board chair	Special Government Employee (SGE) Member
Khiel, Diane	09/29/2010	04/16/2024	attorney	Representative Member
Le, Samantha	04/17/2020	04/16/2024	Member	Special Government Employee (SGE) Member
Mehnert, Eric	08/06/2013	04/16/2024	attorney	Special Government Employee (SGE) Member
Rancourt, Nicole	04/17/2020	04/16/2024	Program Officer	Special Government Employee (SGE) Member

Number of Committee Members Listed: 7

Narrative Description

The Committee supports the agency's mission and strategic plan by advising the agency about civil rights matters with the state within the agency's jurisdiction to review.

What are the most significant program outcomes associated with this committee?

	Checked if Applies
Improvements to health or safety	☐
Trust in government	☑
Major policy changes	☑
Advance in scientific research	☐

Effective grant making	☐
Improved service delivery	☐
Increased customer satisfaction	☐
Implementation of laws or regulatory requirements	☑
Other	☑

Outcome Comments

The Committee promotes public policy recommendations on civil rights issues and public awareness of current civil rights issues, including protections and enforcement of federal, state, and local civil rights laws.

What are the cost savings associated with this committee?

	Checked if Applies
None	☐
Unable to Determine	☑
Under $100,000	☐
$100,000 - $500,000	☐
$500,001 - $1,000,000	☐
$1,000,001 - $5,000,000	☐
$5,000,001 - $10,000,000	☐
Over $10,000,000	☐
Cost Savings Other	☐

Cost Savings Comments

Through the network of volunteer members to Advisory Committees, the Commission saves money by not having to contract for the services these members provide.

What is the approximate Number of recommendations produced by this committee for the life of the committee?

96

Number of Recommendations Comments

The committee's advisory function to the agency is satisfied when it engages in activities related to state-based civil rights matters and issues a report to the agency for review and publication.

What is the approximate Percentage of these recommendations that have been or

will be Fully implemented by the agency?
60%

% of Recommendations Fully Implemented Comments
The Committee's advisory function to the agency is fully implemented when it reports its findings and recommendations to the Commission in writing or orally. The Commission then forwards those recommendations to the specific entities identified in the recommendation. As solely a study agency, the Commission has no authority to implement most of the recommendations made by its Advisory Committees.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?
60%

% of Recommendations Partially Implemented Comments
The Committee's advisory function to the agency is partly implemented when it reports its findings and recommendations to the Commission in writing or orally. As solely a study agency, the Commission has no authority to implement most of the recommendations made by its Advisory Committees.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?
Yes ☑ No ☐ Not Applicable ☐

Agency Feedback Comments
The Commissioners provide direct feedback to the Committee when the Committee reports are presented at Commission meetings. Commissioners are provided the opportunity to question the Committee Chair on the recommendations and provide direct feedback.

What other actions has the agency taken as a result of the committee's advice or recommendation?

	Checked if Applies
Reorganized Priorities	☐
Reallocated resources	☐
Issued new regulation	☐
Proposed legislation	☐
Approved grants or other payments	☐
Other	☐

Action Comments

As part of the agency's strategic plan, the agency seeks and considers Committee input when it establishes its civil rights program priorities during its program planning process. The agency also solicits research assistance from the Committee in the course of generating the agency's annual statutory enforcement report. In addition, the agency solicits and receives Committee advice on ways to increase the effective utilization of Committees in the execution of the agency's mission and civil rights matters within its jurisdiction.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

	Checked if Applies
Contact DFO	☑
Online Agency Web Site	☑
Online Committee Web Site	☐
Online GSA FACA Web Site	☑
Publications	☑
Other	☐

Access Comments

N/A