

2006 Current Fiscal Year Report: Governmentwide Relocation Advisory Board

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1. Department or Agency

General Services Administration

2. Fiscal Year

2006

3. Committee or Subcommittee

Governmentwide Relocation Advisory Board

3b. GSA Committee No.

21506

4. Is this New Fiscal Year? 5. Current Charter 6. Expected Renewal Date 7. Expected Term Date

No

07/15/2005

12/31/2005

8a. Was Terminated During Fiscal Year? 8b. Specific Termination Authority

Yes

8c. Actual Term Date

12/31/2005

9. Agency Recommendation for Next Fiscal Year

Terminate

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

11. Establishment Authority Agency Authority

12. Specific Establishment Authority

GSA Determination

13. Effective Date

06/14/2004

14. Committee Type

Ad hoc

14c. Presidential?

No

15. Description of Committee Non Scientific Program Advisory Board

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open 0 17b. Closed 0 17c. Partially Closed 0 Other Activities 0 17d. Total 0

Meetings and Dates

No Meetings

Current Next
FY FY

18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$500.00	\$0.00
18d. Total	\$500.00	\$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

The Governmentwide Relocation Advisory Board's (Board) mission is to provide advice and recommendations on improving the business processes for managing governmentwide employee relocation. To accomplish this, the Board will focus its effort on five major areas: residence transactions, transportation and storage, budget and tracking, administration and management, and relocation reimbursement. The goal of the Board is to fully understand the methods and processes of the current governmentwide relocation programs as they relate these five areas. This examination will include a close examination of the Federal Travel Regulation and how it compares with industry best

practices. Once the current relocation processes are identified, the Board will compare Federal processes to industry standard and best practices looking for improvements for better management control of the relocation processes governmentwide.

20b. How does the Committee balance its membership?

The Board's membership provides a wide variety of perspectives on the relocation industry. The membership includes representatives from the corporate relocation managers, transportation and storage associations, relocation associations, third party service providers and Federal relocation managers. The diversity of members' backgrounds helps ensure that the policy recommendations presented to General Services Administration's management will be balanced to the benefit of the Federal Government.

20c. How frequent and relevant are the Committee Meetings?

The Board's final report was accepted on 9/21/05. The Board terminated on 12/31/05. No meetings have been held in FY 2006.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

There is strong sentiment from the General Services Administration and its stakeholders that the governmentwide relocation processes need to be updated and streamlined to make better use of government resources. Congressional interest in this area is focused on the belief that agencies are not managing the relocation assets effectively or efficiently and cannot demonstrate adequate management control.

20e. Why is it necessary to close and/or partially closed committee meetings?

No meetings are expected to be closed.

21. Remarks

N/A at this time.

Designated Federal Officer

Patrick O'Grady DFO

Committee Members	Start	End	Occupation	Member Designation
Caffi, May	07/09/2004	12/31/2005	Marriott International, Inc.	Special Government Employee (SGE) Member
Collie, Cris	07/09/2004	12/31/2005	Employee Relocation Council	Representative Member
Davis, Gail	07/09/2004	12/31/2005	Ernst & Young LLP	Special Government Employee (SGE) Member
Delmonico, Tauna	07/09/2004	12/31/2005	GSA-Federal Supply Schedule (FSS)	Regular Government Employee (RGE) Member
Harrison, Joe	07/09/2004	12/31/2005	American Moving and Storage Association	Representative Member
Harte, James	12/01/2004	12/31/2005	General Services Administration	Regular Government Employee (RGE) Member
Kelly, Jack	07/09/2004	12/31/2005	Office of Management and Budget (OMB)	Regular Government Employee (RGE) Member
Mahaney, Ed	07/09/2004	12/31/2005	Federal Deposit Insurance Corporation (FDIC)	Regular Government Employee (RGE) Member
Mikowicz, Jerome	08/20/2004	12/31/2005	Manager Salary and Wage Systems Group; Office of Personnel Management	Regular Government Employee (RGE) Member

Owens, Linda	01/15/2005	12/31/2005	Circuit City Stores, INC	Special Government Employee (SGE) Member
Pierce, Calvin	07/09/2004	12/31/2005	Department of Defense	Regular Government Employee (RGE) Member
Tirrell, William	10/22/2004	12/31/2005	Department of Defense, U.S. Army	Regular Government Employee (RGE) Member
Trent, Richard	07/09/2004	12/31/2005	Bureau of Alcohol, Tobacco & Firearms	Regular Government Employee (RGE) Member
Ulrich, Rod	07/09/2004	12/31/2005	Department of Justice	Regular Government Employee (RGE) Member

Number of Committee Members Listed: 14

Narrative Description

The mission of the Board has been to review current policies promulgated through the Federal Travel Regulation (FTR) for relocation and associated processes including reimbursements and allowances for Federal relocation employees. The committee will examine and analyze these regulations in accordance with current commercial best practices. Balancing the needs of the transferee with the overall cost of relocation to the government and ensuring that GSA and the Federal agencies have the necessary tools to manage relocation efficiently and effectively.

What are the most significant program outcomes associated with this committee?

Checked if
Applies

Improvements to health or safety

☐

Trust in government

☐

Major policy changes

☒

Advance in scientific research

☐

Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

Implementing certain GRAB recommendations will raise federal spending on relocation by small amounts, and implementing others will lower federal spending by small amounts. More significantly, the GRAB estimates that full implementation of their recommendations concerning home sale transactions will save the government \$35.1 million per year. It is clear from the GRAB report that this estimate has a large margin of error, but we can say with confidence that the potential savings are greater than \$10 million per year.

What is the approximate Number of recommendations produced by this committee for the life of the committee?

152

Number of Recommendations Comments

GSA analysis of the GRAB recommendations identified 152 specific action items.

What is the approximate Percentage of these recommendations that have been or

will be Fully implemented by the agency?

90%

% of Recommendations Fully Implemented Comments

Percentage that have been or will be fully implemented - 90% - GSA has rejected 13 of the GRAB recommendations. GSA intends to implement the remaining 139, although in some cases GSA is modifying the action while keeping the GRAB's intent.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Feed back will be provided annually to the Board members via a meeting or conference call.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input checked="" type="checkbox"/>
Proposed legislation	<input checked="" type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

GSA's Office of Travel, Transportation and Asset Management has organized a team called the Relocation Action Team (RAT) to advise and implement the recommendations.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

N/A