2004 Current Fiscal Year Report: Board of Visitors, Community College of the Air Force

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1. Department or Agency	2. Fiscal Year
Department of Defense	2004

3. Committee or Subcommittee	3b. GSA Committee No.
Board of Visitors, Community College of the Air Force	394

4. Is this New During Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
No	02/28/2002		02/28/2004

8a. Was Terminated During FiscalYear?	8b. Specific Termination Authority	8c. Actual Term Date
Yes	AGEN	02/28/2004

9. Agency Recommendation for Next FiscalYear	10a. Legislation Req to Terminate?	10b. Legislation Pending?
Continue		

11. Establishment Authority Agency Authority

12. Specific Establishment Authority	13. Effective Date	14. Commitee Type	14c. Presidential?
AGEN	12/10/1972	Continuing	No

15. Description of Committee Non Scientific Program Advisory Board

16a. Total Number of Reports	No Reports for this FiscalYear

17a. Open 0 **17b. Closed** 0 **17c. Partially Closed** 0 **Other Activities** 0 **17d. Total** 0

Meetings and Dates

No Meetings

	Current FY	Next FY

18a(1). Personnel Pmts to Non-Federal Members	$0.00	$0.00
18a(2). Personnel Pmts to Federal Members	$0.00	$0.00
18a(3). Personnel Pmts to Federal Staff	$8,000.00	$0.00
18a(4). Personnel Pmts to Non-Member Consultants	$0.00	$0.00
18b(1). Travel and Per Diem to Non-Federal Members	$14,600.00	$0.00
18b(2). Travel and Per Diem to Federal Members	$3,700.00	$0.00
18b(3). Travel and Per Diem to Federal Staff	$7,900.00	$0.00
18b(4). Travel and Per Diem to Non-member Consultants	$0.00	$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	$0.00	$0.00
18d. Total	$34,200.00	$0.00
19. Federal Staff Support Years (FTE)	0.14	0.00

20a. How does the Committee accomplish its purpose?

The Community College of the Air Force (CCAF) Board of Visitors (BOV) continues to work to improve College policies and procedures, providing valuable guidance to the Commander, Air Education and Training Command and CCAF. During fiscal year 2003, the Board met at Tyndall AFB, Florida, in October 2002. The Board heard discussion on project advancements and made endorsements on a number of worthwhile issues. The board endorsed:- Affiliation of a new school, the 305 OG, McGuire AFB NJ- The continued affiliation of the AFOSI Academy which moved to Glynco GA- Disaffiliation of 1 school requesting disaffiliation due to consolidation- Placing the ICBM Center for Excellence, F.E. Warren AFB

WY, on Warning Status - The conversion of all certificate or C courses to degree applicable or D courses- Not accepting credit in transfer from Pensacola Christian College, a nonaccredited institution - Calendar dates and locations for future scheduled CCAF Board of Visitors Meetings

20b. How does the Committee balance its membership?

The BOV normally meets at least twice a year. The Commission on Colleges, Southern Association of Colleges and Schools Criteria for Accreditation requires member institutions to have a governing board, a majority of whose voting members are representative of the public interest. These members are further required to have no contractual, employment, or personal financial interest in the institution. The CCAF BOV satisfies this requirement and is essential to maintaining continued accreditation. They also provide valuable guidance and expertise to the Commander, Air Education and Training Command, and the Commander/President, CCAF, on educational policy and related matters. The CCAF BOV consists of up to twelve civilian leaders drawn from education, business and industry. There are five ex officio members: The Commander, Air Education and Training Command, represents the interests of the United States Air Force; the Commander, Air University, represents the interests of the University; the Commander/President, CCAF, represents the interests of the College; the Chief Master Sergeant of the Air Force represents the interests of the CCAF students; the Air Education and Training Command Chief Master Sergeant represents the interests of the faculty; and the Chairman of the Air University Board of Visitors provides liaison with the Air University Board of

Visitors. The twelve appointed members represent the public interest. Collectively, the CCAF BOV functions in the same manner as the board of Regents/trustees does in a public community college. The members are drawn from a variety of backgrounds and provide valuable insights on critical issues for the College.

20c. How frequent and relevant are the Committee Meetings?

The BOV normally meets at least twice a year. The Commission on Colleges, Southern Association of Colleges and Schools Criteria for Accreditation requires member institutions to have a governing board, a majority of whose voting members are representative of the public interest. These members are further required to have no contractual, employment, or personal financial interest in the institution. The CCAF BOV satisfies this requirement and is essential to maintaining continued accreditation. They also provide valuable guidance and expertise to the Commander, Air Education and Training Command, and the Commander/President, CCAF, on educational policy and related matters.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The Community College of the Air Force is a unique, federally chartered, associate degree granting institution whose primary mission is to provide an opportunity for active duty Air Force, Air Force Reserve, and Air National Guard members to earn a regionally accredited associate degree in a field related to their Air Force specialty. The Board of Visitors satisfies the accreditation criteria for institutional governance of the Commission on Colleges, Southern Association of Colleges and Schools. Without

such a board, the College would not be able to maintain regional accreditation. It is neither feasible nor prudent to have the BOV's unique duties performed by another agency

20e. Why is it necessary to close and/or partially closed committee meetings?

Not applicable to the CCAF Board of Visitors. All meetings are open and announced in the Federal Register.

21. Remarks

It is recommended by subject matter experts that this committee continue.

Designated Federal Officer

Neil S. Keifer Secretariat, Community College of the Air Force Board of Visitors

Committee Members	Start	End	Occupation	Member Designation
Anderson, James	10/01/2001	02/28/2004	President, Central Texas College	Special Government Employee (SGE) Member
Fergus, John	07/01/2000	02/28/2004	Dean, Instructional Affairs, Wallace Community College	Special Government Employee (SGE) Member
Graham, Susan	07/01/2000	02/28/2004	President, Aiken Technical College	Special Government Employee (SGE) Member
McCoy, James	07/01/1998	02/28/2004		Special Government Employee (SGE) Member
Sink, David	10/15/2001	02/28/2004	President, Blue Ridge Community College	Special Government Employee (SGE) Member
Theus, Lucius	10/15/1995	02/28/2004	President, The US Associates	Special Government Employee (SGE) Member

Wood, Robert	07/01/1998	02/28/2004	Senior Vice President, Logistics Management Institute	Special Government Employee (SGE) Member

Number of Committee Members Listed: 7

Narrative Description

Before the committee merged with the Air University Board of Visitors, the committee reviewed and helped guide the strategic direction of the Community College of the Air Force.

What are the most significant program outcomes associated with this committee?

	Checked if Applies
Improvements to health or safety	☐
Trust in government	✔
Major policy changes	☐
Advance in scientific research	☐
Effective grant making	☐
Improved service delivery	☐
Increased customer satisfaction	✔
Implementation of laws or regulatory requirements	☐
Other	☐

Outcome Comments

NA

What are the cost savings associated with this committee?

	Checked if Applies
None	☐
Unable to Determine	✔
Under $100,000	☐
$100,000 - $500,000	☐
$500,001 - $1,000,000	☐
$1,000,001 - $5,000,000	☐

$5,000,001 - $10,000,000 ☐

Over $10,000,000 ☐

Cost Savings Other ☐

Cost Savings Comments
NA

What is the approximate <u>Number</u> of recommendations produced by this committee for the life of the committee?
13

Number of Recommendations Comments
There were 13 voting items during the 20 November 2003 CCAF BOV meeting at Randolph AFB TX.

What is the approximate <u>Percentage</u> of these recommendations that have been or will be <u>Fully</u> implemented by the agency?
75%

% of Recommendations <u>Fully</u> Implemented Comments
NA

What is the approximate <u>Percentage</u> of these recommendations that have been or will be <u>Partially</u> implemented by the agency?
0%

% of Recommendations <u>Partially</u> Implemented Comments
NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?
Yes ☐   No ✔   Not Applicable ☐

Agency Feedback Comments
NA

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	✔
Reallocated resources	☐
Issued new regulation	☐
Proposed legislation	☐
Approved grants or other payments	☐
Other	☐

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

	Checked if Applies
Contact DFO	✔
Online Agency Web Site	☐
Online Committee Web Site	☐
Online GSA FACA Web Site	☐
Publications	✔
Other	☐

Access Comments

NA